



Weekly Facilities Memo

Monday, August 15 – Sunday, August 21, 2016

Room	Event	Date & Time	End Date	Contact Person
<u>Monday, August 15</u>				
100 - Adjunct Support Rm	Office Hours – CDFS	4:00 p.m. – 5:00 p.m.	To 12/12/16	Randi Osburn
103	How to Succeed in Your Online Class	2:00 p.m. – 2:50 p.m.		Carol Zadnik
155	Instructor Interviews	8:00 a.m. – 6:00 p.m.		Eileen Amick
414	EOPS Mandatory Meetings	10:00 a.m. – 11:00 a.m.		Cynthia Simon
414	EOPS Mandatory Meetings	1:00 p.m. – 2:00 p.m.		Cynthia Simon
446	EOPS Mandatory Meetings	4:00 p.m. – 5:00 p.m.		Cynthia Simon
501	Office Hours	2:45 p.m. – 3:45 p.m.	To 12/12/16	Kathleen Callison
806	Office Hours	9:30 a.m. – 11:00 a.m.	To 12/16/16	Ashley Shimabuku
1001	Horticulture Club Meeting	5:00 p.m. – 9:00 p.m.		Ken Williams
1400 Quad	Italian Ice – Ice Cream Stand	10:00 a.m. – 3:00 p.m.	<i>Near back door to student life-no tables needed</i>	Dena Hudson
1400 Lobby	Gideon's	10:00 a.m. – 5:00 p.m.	<i>1 table/ 2 chairs between restrooms</i>	Dena Hudson
Faculty/Staff Lounge	SPAN 001	12:00 p.m. – 2:15 p.m.	<i>Classroom style To 12/18/16 for 50</i>	Laura Pirott
1528	Chemistry	6:00 p.m. – 7:30 p.m.	To 12/12/16	Mani Subramanian
1625	Office Hours – CDFS 038	5:30 p.m. – 6:00 p.m.	To 12/12/16	Randi Osburn
1645	Office Hours – CDFS 062	5:30 p.m. – 6:15 p.m.	To 12/13/16	Barry Bussewitz
1646	Office Hours – CDFS 038	8:00 a.m. – 8:30 a.m.	To 12/14/16	Randi Osburn
1705	KINE 005JK	10:00 a.m. – 11:15 a.m.	To 12/14/16	Terri Pearson-Bloom
Gym	Open Badminton	7:00 p.m. – 9:00 p.m.	To 12/12/16	Rebecca Lum
Tennis Courts	Cello International Tennis Academy	8:00 a.m. – 8:15 p.m.	<i>Courts 7-12</i>	Phil Cello
Vacaville Center – 208	How to Succeed in Your Online Class	8:00 a.m. – 8:50 a.m.		Carol Zadnik
<u>Tuesday, August 16</u>				
103	How to Succeed in Your Online Class	9:00 a.m. – 9:50 a.m.		Carol Zadnik
103	Anatomy Workshop	2:30 p.m. – 4:30 p.m.		Patsy Itaya
308	Office Hours – BIO 14/18	2:15 p.m. – 3:00 pm.	To 12/06/16	Ann Hefner-Gravink
431	EOPS Mandatory Meeting	11:00 a.m. – 2:00 p.m.		Cynthia Simon

Tuesday, August 16 (cont.)

431	EOPS Mandatory Meeting	3:00 p.m. – 4:00 p.m.		Cynthia Simon
501	Curriculum Committee	1:30 p.m. – 4:00 p.m.	To 12/13/16	Curtiss Brown
611	US Food Meeting	9:00 a.m. – 10:00 a.m.		Laura Convento
Honeychurch Boardroom	CINA 001	11:00 a.m. – 12:15 p.m.	<i>Classroom style</i> To 12/18/16 <i>for 50</i>	Lisa Giambastiani
Honeychurch Boardroom	Board Meeting Rehearsal	1:00 p.m. – 1:30 p.m.	<i>No setup required</i>	Sandra Therrien
743	Office Hours	5:30 p.m. – 6:00 p.m.	To 10/20/16	Steven Federle
1421	ASSC Meeting	12:30 p.m. – 2:30 p.m.		Dena Hudson
1400 Quad	Italian Ice – Ice Cream Stand	10:00 a.m. – 3:00 p.m.	<i>Near back door to student life-no tables needed</i>	Dena Hudson
1400 Quad	Tempest Posters	8:30 a.m. – 3:00 p.m.	<i>2 tables by the ASSC Student Gov. room</i>	Dena Hudson
1400 Lobby	Gideon's	10:00 a.m. – 5:00 p.m.	<i>1 table/ 2 chairs between restrooms</i>	Dena Hudson
1400 Lobby	Bay Area Vegans	8:00 a.m. – 11:30 a.m.	<i>1 table/2 chairs by soda machine & ATM</i>	Dena Hudson
Faculty/Staff Lounge	MATH 330	10:00 a.m. – 12:15 p.m.	<i>Classroom style</i> To 12/18/16 <i>for 50</i>	Randall Robertson
Tennis Courts	Cello International Tennis Academy	8:00 a.m. – 8:15 p.m.	<i>Courts 7-12</i>	Phil Cello
Vallejo Center – 125	How to Succeed in Your Online Class	3:00 p.m. – 4:00 p.m.		Carol Zadnik
Vallejo Center – 204	Superintendent/President Meeting w/ Trustees	10:00 a.m. – 11:00 a.m.		Sandra Therrien

Wednesday, August 17

103	Anatomy Workshop	9:30 a.m. – 11:30 a.m.		Patsy Itaya
103	Women's Basketball	1:00 p.m. – 2:30 p.m.		Matt Borchert
431	Financial Aid Self Service Computer Lab	3:00 p.m. – 5:00 p.m.		Tracy Gross
Pam Keith Conference Rm.	Management Meeting	9:00 a.m. – 12:00 p.m.	To 12/14/16	Sandra Therrien
Honeychurch Boardroom	Board Room Setup	5:30 p.m. – 6:30 p.m.	<i>Audience Style</i>	Sandra Therrien
Honeychurch Boardroom	Governing Board Meeting	6:30 p.m. – 9:30 p.m.		Sandra Therrien
802	Office Hours	4:00 p.m. – 4:30 p.m.	To 12/14/16	David Lara
806	Office Hours	9:30 a.m. – 11:00 a.m.	To 12/16/16	Ashley Shimabuku
1400 Quad	Italian Ice – Ice Cream Stand	10:00 a.m. – 3:00 p.m.	<i>Near back door to student life-no tables needed</i>	Dena Hudson
1400 Quad	Tempest Posters	8:30 a.m. – 3:00 p.m.	<i>2 tables by the ASSC Student Gov. room</i>	Dena Hudson
Faculty/Staff Lounge	SPAN 001	12:00 p.m. – 2:15 p.m.	<i>Classroom style</i> To 12/18/16 <i>for 50</i>	Laura Pirott
1646	Office Hours – CDFS 038	8:00 a.m. – 8:30 a.m.	To 12/14/16	Randi Osburn
1705	KINE 005JK	10:00 a.m. – 11:15 a.m.	To 12/14/16	Terri Pearson-Bloom
1737	Booster Club Meeting	12:00 p.m. – 1:30 p.m.		Claire Gover
Tennis Courts	Cello International Tennis Academy	8:00 a.m. – 8:15 p.m.	<i>Courts 7-12</i>	Phil Cello
Vacaville Annex – 102-A	Financial Aid – Smart Borrower Workshop	2:30 p.m. – 4:00 p.m.		Tracy Gross
Vallejo Center – 125	Assessment Testing	1:30 p.m. – 4:00 p.m.	<i>Appointments online/SCC ID/Photo ID required</i>	John Siefert
Vallejo Ctr. – N Gate Side	Auto Technology Ground Breaking Ceremony	5:00 p.m. – 6:30 p.m.	<i>1687 Ascot Parkway, Vallejo 94591</i>	Laura Convento

103 Anatomy Workshop
 155 Instructor Interviews
 155 ECHS Group Meeting
 431 Financial Aid Self Service Computer Lab
 611 Fiscal Services Meeting
 Honeychurch Boardroom CINA 001
 Honeychurch Boardroom Swinerton/Kitchell
 708 How to Start you Small Business
 743 Office Hours
 1421 ICC Meeting
 1400 Quad Italian Ice – Ice Cream Stand
 Faculty/Staff Lounge MATH 330
 1625 CDFS 070
 Tennis Courts Cello International Tennis Academy

Thursday, August 18

2:30 p.m. – 4:30 p.m.
 9:00 a.m. – 1:00 p.m.
 2:00 p.m. – 4:00 p.m.
 10:00 a.m. – 12:00 p.m.
 9:00 a.m. – 12:00 p.m.
 11:00 a.m. – 12:15 p.m. *Classroom style* To 12/18/16
 1:00 p.m. – 2:30 p.m.
 6:00 p.m. – 8:00 p.m. *Open @ 6p.m.*
 5:30 p.m. – 6:00 p.m. To 10/20/16
 12:30 p.m. – 1:30 p.m.
 10:00 a.m. – 3:00 p.m. *Near back door to student life-no tables needed*
 10:00 a.m. – 12:15 p.m. *Classroom style* To 12/18/16 *for 50*
 5:00 p.m. – 5:45 p.m. To 12/15/16
 8:00 a.m. – 8:15 p.m. *Courts 7-12*

Patsy Itaya
 Eileen Amick
 Eileen Amick
 Tracy Gross
 Laura Convento
 Lisa Giambastiani
 Christine Tai
 Blair Abee
 Steven Federle
 Dena Hudson
 Dena Hudson
 Randall Robertson
 Barry Bussewitz
 Phil Cello

103 Anatomy Workshop
 743 SCOE Excel Cohort Class
 806 Office Hours
 Tennis Courts Cello International Tennis Academy
 1818 OCED Orientation
 Vallejo Center – 125 Assessment Testing

Friday, August 19

9:30 a.m. – 11:30 a.m.
 7:30 a.m. – 11:00 a.m. *Open @ 7:30a.m.* To 08/19/16
 9:30 a.m. – 11:00 a.m. To 12/16/16
 8:00 a.m. – 8:15 p.m. *Courts 7-12*
 6:00 p.m. – 8:00 p.m. *Open for instructor @ 4:30p.m./2 long tables*
 9:00 a.m. – 11:30 a.m. *Appointments online/SCC ID/Photo ID required*

Patsy Itaya
 Cynthia Vincent
 Ashley Shimabuku
 Phil Cello
 Debra Berrett
 John Siefert

302 PHYS 002
 442 Assessment Testing
 1303 ART 021 & ART 022
 Tennis Courts Cello Tennis
 1815 PHOTO 154
 1818 OCED Orientation
 Vacaville Center – 118 HIST 017
 Vacaville Center – 207 PHIL 003
 Vacaville Center – 212 ASTR 010
 Vacaville Center – 214 PSYC 001
 Vacaville Center – 215 ENGL 001
 Vacaville Center – 218 COMM 001
 360 Campus Lane THEA 024

Saturday, August 20

8:00 a.m. – 8:50 a.m. To 12/18/16
 9:00 a.m. – 12:00 p.m. *Open @ 9a.m. bldg. & room/re-secure @ noon*
 9:00 a.m. – 2:50 p.m. To 12/18/16
 7:00 a.m. – 8:00 p.m. *Courts 7-12*
 9:00 a.m. – 1:50 p.m. To 12/18/16
 12:00 p.m. – 8:00 p.m. *Open for instructor @ 10:30a.m./2 long tables*
 9:00 a.m. – 11:50 a.m. To 12/18/16
 9:00 a.m. – 11:50 a.m. To 12/18/16
 9:00 a.m. – 11:50 a.m. To 12/18/16
 9:00 a.m. – 11:50 a.m. To 12/18/16
 9:00 a.m. – 11:50 a.m. To 12/18/16
 9:00 a.m. – 11:50 a.m. To 12/16/18
 6:30 p.m. – 8:35 p.m. To 11/20/16

Darwin Ho
 Katrina Dentino-Reyes
 Abigail Rubenstein
 Phil Cello
 Richard Mariani
 Debra Berrett
 Christopher Collins
 Stephen Orr
 Zachary Hannan
 Maria Regalado
 Carlene Coury
 John Perez
 Christine Main-Sendlakowski

Tennis Courts
360 Campus Lane

Cello Tennis
THEA 024

Sunday, August 21
7:00 a.m. – 7:00 p.m.
6:30 p.m. – 8:35 p.m.

Courts 7-12
To 11/20/16

Phil Cello
Christine Main-Sendlakowski